



Department Faculty Meeting
Friday, March 10, 2023, 3:30pm

Location: Denny 113, remote option on Zoom: <https://washington.zoom.us/j/96513797100>

Agenda

- I. **Call to Order**
- II. **Vote:** Approval of Minutes (February) (*standing item*; Handel) 3:30-3:35
- III. **Discussion and Vote:** Faculty Meeting Voting Procedures (Handel and Callecod) 3:35-3:50
 - Appendix 1: Proposed procedures (selected from “Simplified Robert’s Rules of Order”)
- IV. **Discussion:** New Course Proposals and Course Change Proposals (Atkins) 3:50-4:15
- V. **Discussion:** Department web site orange banner (Mack) 4:15-4:25
 - <https://asian.washington.edu/>: “Statement on Sexual Harassment and Ensuring a Safe Department Environment”
- VI. **Discussion:** Bringing Khmer to AL&L (Handel, Sandjaja, Bahrawi) 4:25-4:40
 - Appendix 2: Excerpt of minutes from December 8, 2017 faculty meeting
- VII. **Vote:** Authority for chair to establish *ad hoc* committees for merit review, promotion, and reappointment (Handel) 4:40-4:45
 - Appendix 3: Text of motion on *ad hoc* committees passed in October and text of new motion
- VIII. **Updates** (*standing item*; Handel) 4:45-5:00
 - Assunta Ng *Seattle Chinese Post (Xi Hua Bao) Innovation Fund in Asian Languages, Literatures, and Cultures*
 - AL&L column in *Northwest Asian Weekly*
 - Assistant Teaching Professor hires in Chinese and Korean
 - Tateuchi East Asia Library (Davinder)
 - Search for professor of non-Anglophone Humanities Data Science
 - Unit adjustments
 - Regular salary and merit increases
 - Hiring outlook in the College
 - *Ad hoc* committees appointed

Appendix 1: Proposed procedures (adapted from “Simplified Robert’s Rules of Order”)

In adopting these rules, the faculty recognize that procedures not explicitly described here will be carried out according to custom.* These rules may be modified at any time through a majority vote of eligible voting faculty.

GENERAL PRINCIPLES:

- Everyone has a right to speak once before anyone may speak a second time.
- Individuals may only speak when recognized by the Chair / Facilitator .
- A person may request the floor (i.e. right to speak) by raising his/her hand.
- One person cannot be recognized while another person is speaking.
- Everyone has the right to know what is going on at all times.
- Only urgent matters may interrupt a speaker.
- Only one subject at a time may be discussed.

PROCEDURES:

1. To bring up a new idea or proposal (i.e. present a motion)

- a. Raise your hand and be recognized by the Chair / Facilitator.
- b. Present your motion by saying: “I move ...”
- c. To be in order, the motion must be related to the agenda item under discussion.
- d. If the motion is not seconded, it dies. To second a motion, say: “I second the motion” or simply “Second.”
- e. Upon hearing a second, the Chair / Facilitator will say: “The motion is now up for debate.”
- f. During debate, each person who is recognized can make a point, engage in discussion pro or con, or move to modify the motion. Everyone has a right to speak once before anyone may speak a second time.
- g. **When debate has ended**, the Chair calls for a vote.

If you want to change some of the wording of a motion under debate

- a. After you are recognized by the chair, move to: add words, strike words and/or insert words
- b. If there is a second, the Chair will call for a vote on the amendment
- c. If the vote passes, the motion is amended and debate resumes on the amended motion
- d. If the vote fails, the motion is not amended and debate on the original motion continues

3. If you want more time to study the proposal under debate

- a. Move to postpone debate until a specific time or date (such as the next regular meeting)
- b. If there is a second, the chair will call for a vote on the postponement
- c. If the vote passes, the motion is no longer under consideration. The Chair will put it on the agenda for the specific time or date.
- d. If the vote does not pass, debate on the original motion continues

* For example, faculty may always seek clarification or raise procedural errors by raising their hand and/or interrupting the Chair.

Appendix 2: Excerpt from Faculty Meeting Minutes of December 8, 2017

IV. Thai Curriculum and Jackson School

We are currently phasing out Thai, and will have no permanent state money for a Thai position. The SE Asia Center, in its next Title VI application, is applying for soft money for Thai. If we don't want to teach Thai, they would offer it through the Jackson School.

Are we willing to allow that? Alternatives would be to take on the teaching of Thai ourselves with Center money; or to just tell them no, they can't teach Thai here at all. If we keep Thai in-house, we have better quality control and better cohesiveness with the other languages and programs in the department. But it does mean more administrative overhead for us.

After some discussion, the faculty reached a broad consensus that:

- (a) Our department's priority for the current SEA application is the expansion of Vietnamese, not the restoration of Thai;
- (b) We would be delighted if Thai instruction were continued, but **we prefer for Asian languages (including SE Asian languages Thai, Khmer, Burmese) to be taught in our department, where they can be taught within an appropriate cultural-historical context.**

However, we do not wish these preferences to block or prevent the funding and teaching of a language that, for whatever administrative reason, might have to be taught in another unit.

Bold emphasis added.

Appendix 3: Text of motion on *ad hoc* committees passed in October

Motion passed on October 14, 2022:

No standing or *ad hoc* departmental committee shall be created or disbanded without the consent of the faculty, as expressed by a majority vote at a faculty meeting in advance. Blanket permissions may be given to establish *ad hoc* promotion and merit committees.

The chair requests blanket permission to establish **promotion, merit, reappointment, and search committees**:

The chair may establish and disband promotion, merit, reappointment, and search committees as needed without prior approval of the faculty. This authority remains in effect unless or until explicitly removed by the faculty.