



Department Faculty Meeting  
Friday, October 14, 2022, 3:30pm  
Location: Denny 213, or via Zoom: <https://washington.zoom.us/j/95919937012>

*Agenda*

- I. **Call to Order**
- II. **Vote:** Approval of Minutes (June) (*standing item*; Handel) 3:30-3:35
- III. **Announcements** (*standing item*; Handel) 3:35-3:45
  - Nandini's appointment
  - NEH grant: Heidi and Jameel
  - AATJ teacher award: Izumi
  - Markus lecture: Professor Michel Hockx, University of Notre Dame, May 8, 2023
  - Temporary faculty teaching this autumn: Uma Attota (Telugu), Amruta Chandekar (Sanskrit and Hindi), David Fowler (Hindi), Helen Lee (Korean)
- IV. **Updates** 3:45-4:00
  - Search for new Administrator (Handel)
  - Searches for Assistant Teaching Professors in Chinese (Izumi) and Korean (Amy)
  - Bill Boltz's status (Handel)
  - Updating our department guidelines and creating new by-laws (Handel)
  - Plan for new SEA prefix (Handel)
- V. **Discussion and Vote:** Delegations of authority (Handel; Appendix 1) 4:00-4:10  
(Vote by Zoom poll and hand count.)
- VI. **Discussion and Vote:** Department committees (Atkins; Appendix 2a) 4:10-4:25  
(Vote by Zoom poll and hand count.)
- VII. **Discussion and Vote:** Faculty meeting agendas (Atkins; Appendix 2b) 4:25-4:35  
(Vote by Zoom poll and hand count.)
- VIII. **Discussion and Vote:** Graduate faculty status (Cho; Appendix 3) 4:35-4:45  
(Vote by Zoom poll and hand count.)
- IX. **Discussion:** Five-year hiring plan (Handel; Appendix 4) 4:45-5:00

## Appendix 1

### *Delegation of Authority*

**We will vote on two motions.** The first is an annual renewal. It was most recently voted on and approved in October 2021. The second is a biennial renewal. It was most recently voted on and approved in October 2021. (I am recommending that we vote on this renewal every year.)

The Faculty Code explicitly permits these delegations of faculty authority. **The justification for these delegations** is that the need to appoint a temporary lecturer or make a competitive counter-offer is often urgent, or takes place over the summer. It is impractical to bring the full faculty together for a vote under these circumstances. The delegation of authority allows the chair to move quickly when need to staff teaching positions or retain faculty members.

#### A. Annual renewal of authority to recommend certain appointments and renewals

##### Motion (no changes from the version that was adopted in October 2021):

“The members of the faculty of the Department of Asian Languages and Literature delegate to the department chair the authority to recommend to the dean appointments and renewals of appointments of (1) affiliate faculty; (2) research associates; and (3) part-time lecturers (both annual and quarterly). The chair will consult with appropriate faculty members as necessary or desirable in each individual case.

In the case of spousal or other appointments that present a conflict of interest for the chair, the associate chair will exercise this authority.”

#### B. Biennial renewal of authority to recommend competitive counteroffers

##### Motion (no changes from the version that was adopted in October 2021):

“The members of the faculty of the Department of Asian Languages and Literature delegate to the department chair the authority to recommend competitive salary offers to the dean. The chair will consult with appropriate faculty members as necessary or desirable in each individual case.

In the case of spousal or other appointments that present a conflict of interest for the chair, the associate chair will exercise this authority.”

## **Appendix 2**

These two motions were proposed at the June 3 faculty meeting, and were both tabled for consideration at a future meeting.

a. Motion on the formation of departmental *ad-hoc* committees by the Chair

“No standing or *ad hoc* departmental committee shall be created or disbanded without the consent of the faculty, as expressed by a majority vote at a faculty meeting in advance. Blanket permissions may be given to establish *ad hoc* promotion and merit committees.”

b. Motion on faculty meeting agendas

“Agenda items for each faculty meeting shall be solicited by the Chair no later than two weeks before the meeting. Any agenda item proposed by any voting faculty member at least one week before the meeting shall be added to the agenda. At the beginning of the meeting, the agenda shall be approved as written or as amended by a majority of the voting faculty members present.”

## Appendix 3

### Graduate School Memo 12:

“It is the responsibility of each graduate program-offering academic unit across all three university of Washington campuses to create a written policy for Graduate Faculty membership and for the doctoral endorsement. This policy and the specific criteria must be articulated to the faculty in the unit.”

“The academic unit is responsible for assessing whether a faculty member meets the following required qualifications for a Graduate Faculty appointment based on the faculty member’s academic background and the nature of scholarship and research in that unit.

- Active involvement in (or, for an initial appointment, qualification for) graduate student teaching, mentoring, and/or research supervision.
- Research-based scholarship as demonstrated by peer-reviewed publications, equivalent creative work, or equivalent teaching-based scholarship, as defined by the academic unit.”

**Note:** Not every member of an MA or PhD supervisory committee needs to be a member of the Graduate Faculty. This is governed by [Graduate Memo 13](#) and department policy:

“The Chair and at least one-half of the total membership [of a Master’s supervisory committee] must be members of the graduate faculty.”

“The doctoral supervisory committee consists of a minimum of four members, at least three of whom (including one Chair and the GSR) must be members of the Graduate Faculty with an endorsement to chair doctoral committees. A majority of the members must be members of the Graduate Faculty.”

### *AL&L Procedures for Graduate Faculty Membership*

*Proposal discussed and collectively revised by graduate faculty members in AL&L on May 20, 2022*

Faculty members in the Department of Asian Languages and Literature may be nominated to the Graduate School for general membership in the Graduate Faculty or to membership with doctoral endorsement at any time. These are separate decisions; the former allows a faculty member to participate on a graduate student's committee and/or on graduate certificate program committees and to supervise a student's MA committee, while the latter allows a faculty member to supervise a PhD committee or serve as a Graduate School Representative (GSR) on a PhD committee. Consideration for nomination may be prompted by the individual wishing either status or by any member of the existing Graduate Faculty of the department. Persons may decline to be nominated. For new research professor hires, a vote should be held on the status in conjunction with the hiring decision. All members of the Graduate Faculty with a primary appointment in the department vote on proposed nominations.

To be considered for the Graduate Faculty and to maintain that status, an individual must be, or show that they will be, actively involved in graduate student teaching, mentoring, and/or research supervision; they must also be engaged in on-going research-based scholarship as demonstrated by peer-reviewed publications, equivalent creative work, or equivalent teaching-based scholarship, as defined by the department. In general, the department expects Graduate Faculty members to hold a PhD and to be actively engaged in producing scholarship, but the Graduate Faculty may vote to grant exceptions.

To be considered for the additional doctoral endorsement, a candidate must display recent evidence of the ability to (or, for an initial appointment, qualification to) chair a doctoral supervisory committee, including supervising doctoral research and overseeing the doctoral dissertation or final project/capstone. A nominee must hold a PhD and be actively engaged in producing scholarship in that field or a related field to be considered for the doctoral endorsement.

Graduate faculty members have the option of serving on committees or advising graduate students, but are not required to do so. Graduate faculty members make decisions about advising on a case-by-case basis, considering the content of the student's work, their related expertise, and their workload.

Once either status is granted to a professor holding the title of assistant professor, associate professor, or full professor, it is a "continuing status" that may only be terminated by a vote of the department's graduate faculty. All other faculty, including teaching professors, emeritus/emerita professors, affiliate and part-time professors, may only be nominated for five-year renewable terms. Annual votes shall be held for all faculty whose term is expiring in the following year.

A vote to terminate an individual's Graduate Faculty status may be requested annually by another member of the Graduate Faculty, with the decision then made by a vote of the Graduate Faculty as a whole after appropriate discussion. Such a request should be made to the Chair and the GPC on the occasion of the annual evaluation of contingent departmental titles. In addition, a member may resign from the graduate faculty at any time.

## **Appendix 4**

*Five-Year Hiring Plan (2023-2028), due to College around December 15*

The Hiring Plan we submitted in December 2021, for 2022-2027, was based on this motion passed at our Faculty Meeting of December 10, 2021:

The Department faculty recommends that our hiring plan for the next five years prioritize the positions of assistant teaching professor of Korean language and assistant professor of ancient Chinese texts, in that order. Beyond these two positions, we reaffirm longer-term interest in four tenure-line positions, while recognizing that ongoing flux in our department may lead us to revise the specific proposals in future iterations of our hiring plan: Sinophone literature and Hindi language/literature (both carried over from last year's hiring plan), South Asian media/culture, and Japanese/Korean linguistics.

Since that time, we have had three retirements: Nyan-Ping Bi, Bill Boltz, and Prem Pahlajrai. We have also welcomed two new faculty members: Nazry Bahrawi and Ungsan Kim.

We are currently conducting a search for our top priority from the last plan, an assistant teaching professor of Korean language, and for a position granted to us by the College following the announcement of Nyan-Ping's retirement, an assistant teaching professor of Chinese language.

We therefore need to reconsider our priorities in hiring over the next five years, taking into account our present needs and our vision for the future. We may carry over proposals from our earlier hiring plans, and we may also remove or add new ones. The existing proposals are:

- Assistant Professor of ancient Chinese texts
- Assistant Professor of Sinophone literature
- Assistant Professor of Hindi language/literature
- Assistant Professor of South Asian media/culture
- Assistant Professor of Japanese/Korean linguistics

Plan for preparing our five-year hiring plan:

- October meeting: review of last plan and our current disposition; solicit proposals
- November meeting: review proposals from programs or individual faculty
- December meeting: discuss and vote on hiring plan priorities