



Department Faculty Meeting  
Friday, October 9, 2020, 3:30pm  
Location: Zoom, <https://washington.zoom.us/j/91043004703>

*Agenda*

- I. **Call to Order**
- II. **Vote:** Approval of Minutes (*standing item*; Handel)
- III. **Update:** Brief Announcements (*standing item*; Handel)
  1. Cancellation of Lunar New Year potluck
  2. Searches this year: Dean of College of Arts & Sciences, Dean of University Libraries
  3. Planned revision of W course requirements
  4. Status of Yen Nguyen (Assistant Teaching Professor, Vietnamese)
  5. Libbey Estate endowed gift
  6. Upcoming matters for future faculty meetings (not an exhaustive list)
    - i. Update retention policy for counter-offers
    - ii. Update merit review procedures
    - iii. Update five-year hiring plan
- IV. **Vote:** Renewal of authority (Handel); *see appendix below*
- V. **Update:** Faculty Senate (*standing item*; Jesty)
- VI. **Update:** Southeast Asian assistant professor search (Dubrow)
- VII. **Update:** Flagship Program (Lü)
- VIII. **Update:** Department newsletter and e-news (Self)
- IX. **Discussion:** COVID-19 site-specific plan for Gowen (Yoon & Self)
- X. **Adjournment**

## **Appendix: Renewal of authority**

*Annual renewal of authority to recommend certain appointments and renewals*

Proposed motion (no substantive changes from last time, wording slightly adjusted for clarity):

“The members of the faculty of the Department of Asian Languages and Literature delegate to the department chair the authority to recommend to the dean appointments and renewals of appointments of (1) affiliate faculty; (2) research associates; and (3) part-time lecturers (both annual and quarterly). The chair will consult with appropriate faculty members as necessary or desirable in each individual case.

In the case of spousal or other appointments that present a conflict of interest for the chair, the associate chair will exercise this authority.”