



ASIAN LANGUAGES & LITERATURE

UNIVERSITY *of* WASHINGTON

2023-2024 TA APPLICATION WORKSHOP

Academic Counselor: **Kirk L. Van Scoyoc**

please visit in Gowen 225 or (if you must) email

asianadv@uw.edu

Teaching Professors:

Chinese: **Liping Yu** (lyu@uw.edu)

Japanese: **Fumiko Takeda** (fumikot@uw.edu)

Korean: **JungHee Kim** (junghee@uw.edu)

TIMELINE FOR TA APPLICATIONS

- **January 23, 2023:** Applications Due (late applications considered at discretion of the department)
- **February – March 2023:** TA Selection Process
- **Spring 2023:** Offers made on a rolling basis (continues into the summer)
- **Possible Results:**
 - Job Offer
 - Alternate Status
 - Denial

How to Apply (Required for All)

→ **Teaching Assistant Application** (online form at <https://asian.washington.edu/how-apply>)

The following documents should be combined and submitted as a **single PDF file** to Kirk at asianadv@uw.edu:

- **Cover Letter** (addressed to Prof. Zev Handel, department Chair)
- **CV/résumé** with information about past teaching experiences, coursework, etc.
- **Unofficial Academic Transcript** (UW students go to MyUW)
- **Records of Past Teaching Experience** (Optional)

How to Apply (Required for Some)

These documents should be submitted directly to Kirk at asianadv@uw.edu by the recommender or adviser:

- **Letter of Recommendation** (for students who have never worked for Asian L&L as a TA)

- **Home Department Statement of Support Form** (PDF on website) (for **all** current UW students)
 - If you have applied to UW but have **not yet been accepted**, this form is not necessary.

Language Specific Requirements:

- KOREAN language TA Applicants only:
 - **YouTube Teaching Demo Video** ([Instructions on website](#))

NON-NATIVE ENGLISH SPEAKERS ONLY:

On application form, you will be asked about proof of English Language SPEAKING Proficiency (required by Graduate School Memo 15)

MORE INFO:

<https://grad.uw.edu/policies-procedures/graduate-school-memoranda/memo-15-conditions-of-appointment-for-tas-who-are-not-native-speakers-of-english/>

How to Demonstrate Speaking Proficiency:

1. Receive a BA (NOT MA/PhD) from a regionally accredited university in an English-speaking country **OR**
2. Receive a 26 or above on the speaking section of the TOEFL-ibT or 7.0 on the speaking section of the IELTS
3. If you do not meet 1. or 2. above, you can ask for an appeal interview to meet this requirement. Please contact Kirk to schedule an appeal interview.
4. Pass ENGLISH 105 (course offered by the Academic English Program at UW)

SELECTION CRITERIA

ALL TAs MUST BE UNIVERSITY OF WASHINGTON GRADUATE STUDENTS.

Selection criteria for TAs:

- > command of spoken and written English
- > academic progress (with priority given to Asian L&L students)
- > evidence of effective teaching potential
- > career plans involving teaching
- > responsibility and the ability to work well with others

The following criteria will be considered for language teaching applicants:

- > proficiency in the target language
- > experience teaching the target language
- > completion of coursework in foreign language pedagogy (e.g. ASIAN 510)
- > knowledge of the grammar of the target language and the ability to explain it clearly

THINGS TO KEEP IN MIND

- TA-ship **cannot be combined with other funding**, such as a TA/RA-ship from another department or a FLAS fellowship.
- TAs must maintain full-time enrollment while employed (10 credits in autumn/winter/spring, 2 credits in summer)
- By the **time of appointment**, students who are non-native speakers of English must demonstrate sufficient ability in English. See [Graduate Memo 15](#).
- You can always check **our website** for more info:
 - ❖ [How to Apply: https://asian.washington.edu/how-apply](https://asian.washington.edu/how-apply)
 - ❖ [TA Application FAQ: https://asian.washington.edu/frequently-asked-questions-ta-application](https://asian.washington.edu/frequently-asked-questions-ta-application)

CONTACT INFO

General Questions?

- > Kirk L. Van Scoyoc, Academic Counselor
Gowen Hall 225 (asianadv@uw.edu)

Program Specific:

- > Chinese: Liping Yu (lyu@uw.edu)
- > Japanese: Akiko Iwata (iwata3@uw.edu)
- > Japanese: Fumiko Takeda (fumikot@uw.edu)
- > Korean: JungHee Kim (junghee@uw.edu)